WE CAN WORK TIP SHEET

PURPOSE

Starting in June of 2024, UCHeath Occupational Medicine will partner with the University of Colorado Oncology to meet the return to work needs of patients with cancer diagnoses. The return-to-work letter will enable collaborative communication with employers, conveying necessary details of patient visits, any associated restrictions, and follow-up appointments.

CU ONCOLOGY HOW TO PLACE REFERRAL TO OCCUPATIONAL MEDICINE

Step 1 Open order entry

Step 2 Type Occupational Medicine, which will pull up Ambulatory Referral to Occupational Medicine

Step 3 Click Broaden My Search
Step 4 Select AMB Referral to Occupational Medicine

Step 5 Enter referral details, including Department Specialty Workers Compensation Department GMC MIDTOWN WORK COMP Provider Sanders, Oscar Levern

Step 6 Answer my clinical questions We Can Work program
Step 7 Complete and sign order

OCCUPATIONAL MEDICINE HOW TO ADD SMARTPHRASES

Step 1 Under SmartPhrase manager make sure User is selected at the top. Search for Sanders, Oscar

Step 2 Locate and select both SmartPhrase .letterwecanwork and .wecanwork

Step 3 Click Add to My SmartPhrases
OCCUPATIONAL MEDICINE ENCOUNTER DOCUMENTATION

Step 1 Use SmartPhrase by typing .wecanwork in the note section of Epic.

Step 2 Complete note according to standard practice

Work restrictions should be general enough to apply to anyone in the job. Purposefully vague so as not to box in the employer. Physical perimeters: they work with their employer to find a job that fits within the restrictions. This allows employees the ability to work to the limit of their restrictions. If they have a physical job, many patients must slowly ramp back up to return to work.

OCCUPATIONAL MEDICINE HOW TO CREATE LETTER

Step 1 Select Communications tab in the encounter

Step 2 Select Blank Letter template

Step 3 Select greeting To Whom it May Concern
Step 4 Replace wildcard with SmartPhrase .letterwecanwork

Step 5 Complete *** wildcards and dropdown list
Step 6 In Recipients and Routing section select Print for Patient 3 and Care Team 4 and choose their oncologist

Step 7 Complete the encounter according to standard practice

**OCCUPATIONAL MEDICINE ADMINISTRATIVE TEAM**

Step 1 Monitor the work queue 192410 to schedule any patients referred to the program

Step 2 Place patients on the tracker in the We Can Work team site once scheduled
June 21, 2024

Patient: TEST TEST

Dear Dr. Toegel,

WE CAN WORK RETURN TO WORK LETTER

CASE INFORMATION

<table>
<thead>
<tr>
<th>Name:</th>
<th>TEST TEST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Referrals:</td>
<td></td>
</tr>
<tr>
<td>Date of OM visit:</td>
<td>06/20/2024</td>
</tr>
</tbody>
</table>

RECOMMENDATIONS

Other Recommend limiting continuous standing to 2 hours per case. Employee should be allowed the opportunity to take 10-15 minute breaks as needed. Recommend no patient contact in the outpatient clinical setting. May perform administrative work remotely.

Recommendations are not required but are highly encouraged to promote optimal return to work. They are not job-specific and apply to both work and home. Unless specifically addressed there are no recommended limitations.

Recommendations are based on medical expertise from a board-certified occupational medicine physician, taking into account the patient's job duties, physical abilities, and treatment protocol to assist in continuing work.

Sincerely,

Oscar Levern Sanders, MD